



GRAND TIMBER LODGE

BRECKENRIDGE

Breckenridge Grand Vacations Annual Reservation System Instruction Guide

Dear Grand Timber Lodge Owner,

Please refer to this instruction guide if you need help using the Breckenridge Grand Vacations Annual Reservation System. The example in this guide is for a two-bedroom, but the system works the same way regardless of what unit size you own.

Please remember that you can place your reservation requests anytime between 9 a.m. Mountain Time on May 9, 2016 and 5 p.m. Mountain Time on June 3, 2016. Confirmations will be sent out on June 15, 2016.

If you need assistance, please feel free to call the Breckenridge Grand Vacations Owner Relations department Monday through Saturday from 9 a.m. to 5 p.m. Mountain Time at (toll free) 1-877-453-4440. Please note that we are closed on all major holidays.

We hope you will enjoy the booking process for summer 2017, and we look forward to assisting you with all of your ownership needs.

Sincerely,

The Breckenridge Grand Vacations Owner Relations department

This is the website homepage that you will see when you go to <http://reservations.grandtimber.com>:

GRAND TIMBER LODGE

2017 Summer Reservation Requests

Welcome to the Breckenridge Grand Vacations Annual Reservations System

Please log in and go to the Requests page to create and/or edit your reservation requests.

You may create and/or edit reservation requests anytime between 9am Mountain Time on **May 9, 2016** and 5pm Mountain Time **June 3, 2016**.

Reservation confirmations will be emailed and posted on **June 15, 2016**.


Help and Information

To view the Illustrated Breckenridge Grand Vacations Annual Reservation System instruction manual, please click [here](#).

To view an instructional video webinar, please select **2-bedroom** or **3-bedroom**.

To view the Grand Timber Lodge Owners Association Rules and Regulations - Schedule 1, please click [here](#).

If you are having trouble downloading and viewing the instruction manual and/or rules and regulations files, download the latest version of Adobe Reader and install it on your computer:



Questions? Please contact the **Breckenridge Grand Vacations' Owner Relations Department**
Email: ownerrelations@breckenridgegrandvacations.com
Phone: 1-977-453-4440
Hours: Monday-Saturday from 9am-5pm Mountain Tim

Need help? Give us a call or send us an email!

If this is the very first time you are using the reservation system, you will need to set up your Username and Password by clicking here. If you have your Username and Password from last time, you can just log in without registering again.

When you register, this is what you will see:

GRAND TIMBER LODGE

2017 Summer Reservation

Register

Confirm your existing information:

Owner number

Last name (As it is listed on your deed.)

Enter this new information:

Password

Confirm password

Questions? Please contact the **Breckenridge Grand Vacations' Owner Relations Department**

Make sure to fill out all of the required fields with accurate information so we can make sure it is you.

The email address we have on file for you will automatically be your Username. You only need to create a Password and then confirm the Password. If you wish to change your email address, you may do so later on.

Once all of your information is entered correctly, click "Submit." Your Username and Password will be emailed to you – please save this information in a safe place where you can refer to it later.

Using your Username and Password, you can now log in to the website:

2017 Summer Reservation Requests

GRAND TIMBER LODGE

Welcome to the Breckenridge Grand Vacations Annual Reservations System

Please log in and go to the Requests page to create and/or edit your reservation requests.

You may create and/or edit reservation requests from **June 3, 2016**.

Reservation confirmations will be emailed and posted on **June 15, 2016**.

Help and Information

To view the illustrated Breckenridge Grand Vacations Annual Reservation System instruction manual, please click [here](#).

To view an Instructional video webinar, please select **2-bedroom** or **3-bedroom**.

To view the Grand Timber Lodge Owners Association Rules and Regulations - Schedule 1, please click [here](#).

If you are having trouble downloading and viewing the instruction manual and/or rules and regulations files, download the latest version of Adobe Reader and install it on your computer:

Get ADOBE READER

Questions? Please contact the Breckenridge Grand Vacations' Owner Relations Department

2017 Summer Reservation Requests

Your Username is your email address.

Your Password is the Password you created during the registration process.

If you have forgotten your Password, click here.

Starting on May 9, 2016, you can log in to start placing reservation requests. Once you are logged in, you will see this page and should click on "Requests page":

2017 Summer Res

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Home Requests Reservations Calendar Edit profile Logout

Welcome to the Breckenridge Grand Vacations Annual Reservations System

Please go to the **Requests page** to create and/or edit your reservation requests.

The advantages of the Breckenridge Grand Vacations Annual Reservation System:

- Enjoy an easy and convenient online reservation request experience
- Every owner has approximately 30 days to place online reservation requests
- Owners will receive a reservation confirmation via email for added convenience
- Owners who do not get a reservation confirmed will be given priority the next time they use this system

Questions? Please contact the Breckenridge Grand Vacations' Owner Relations Department
Email: ownerrelations@breckenridgegrandvacations.com

Click on "Requests page" to start placing your reservation requests.

Next, simply click on "Create/Edit Requests" next to your contract:

2017 Summer Reservation Requests

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Home Requests Reservations Calendar Edit profile Logout

Requests

To create and/or edit reservation requests, simply click on the **Create/Edit Requests** link in the box below. If you own more than one Summer 2017 week, you will need to repeat this process for each week that you own.

You may create and/or edit requests from 9am Mountain Time on **May 9, 2016** through 5pm Mountain Time on **June 3, 2016**.

Reservation confirmations will be emailed and posted on **June 15, 2016**.

Current Contracts

Unit Type	Week Type	Frequency	
2 Bedroom	Floating	Effective Annual	Create / Edit Requests

Print

Display a printer-friendly page of your requests and print a copy for your records.

To start placing reservation requests, click on the "Create/ Edit Requests" link next to your contract.

Separating email addresses with either a comma or a semi-colon.

Questions? Please contact the Breckenridge Grand Vacations' Owner Relations Department
Email: ownerrelations@breckenridgegrandvacations.com
Phone: 1-877-453-4440
Hours: Monday-Saturday from 9am-5pm Mountain Time.

Powered by **Kleafe**

Please note the advisement “weeks from mid-June through mid-August are the most requested weeks during the summer season.” After reading this entire advisement, click OK.

The screenshot shows the Grand Timber Lodge website interface. At the top, there is a navigation bar with links for Home, Requests, Reservations, Calendar, Edit profile, and Logout. Below the navigation bar, the page title is "Requests Page". A message states: "Please note that you will need to place a minimum of 5 requests in order to receive a reservation confirmation." Below this message are three buttons: "Start new request" (highlighted in green), "Done with requests", and "Important reminder: A minimum of 5 requests are required." The "Saved Requests" section is visible, with a message: "Please use the arrows below to change your order of preference or use the Edit and Delete buttons." Below this, there are two checkboxes: "If no requests are filled, please assign me any remaining available week. (Requires at least five requests.)" and "I would like to request an ADA-compliant room for all requests. (More info)". A modal dialog box is overlaid on the page, containing the text: "Please note that the weeks from mid-June through mid-August are the most requested weeks during the summer season. Due to this, we recommend that owners requesting weeks during this timeframe also request other weeks. Requesting additional weeks will help ensure a week is assigned to you during the reservation request process." and an "OK" button.

Now click on the green “Start new request” button to start placing reservation requests:

The screenshot shows the Grand Timber Lodge website interface. At the top, there is a navigation bar with links for Home, Requests, Reservations, Calendar, Edit profile, and Logout. Below the navigation bar, the page title is "Requests Page". A message states: "Please note that you will need to place a minimum of 5 requests in order to receive a reservation confirmation." Below this message are three buttons: "Start new request" (highlighted in green), "Done with requests", and "Important reminder: A minimum of 5 requests are required." The "Saved Requests" section is visible, with a message: "Please use the arrows below to change your order of preference or use the Edit and Delete buttons." Below this, there are two checkboxes: "If no requests are filled, please assign me any remaining available week. (Requires at least five requests.)" and "I would like to request an ADA-compliant room for all requests. (More info)". A modal dialog box is overlaid on the page, containing the text: "To place a reservation request, click on the “Start new request” button. Remember that you must enter a minimum of five requests for each week that you own in order to be included in the reservation assignment process. If you do not place at least five requests, your requests will not be processed."

Notice these features:

Checking this box allows us the option to book you any remaining week if the system is unable to fulfill your requests.

- If no requests are filled, please assign me any remaining available week. (Requires at least five requests.) [\(More info\)](#)
- I would like to request an ADA-compliant room for all requests. [\(More info\)](#)

If you check this box, we will do our best to provide an ADA-compliant room with any reservation through this request process.

The first step in creating a reservation request is to select the unit size you would like to reserve:

The next step in creating a reservation request is to select the dates you would like to reserve:

May	June	July	August	September
1st week Unavailable to summer owners	<input type="radio"/> 1st week Fri: Jun 2 - Jun 9 Sat: Jun 5 - Jun 10 Sun: Jun 4 - Jun 11	<input type="radio"/> 1st week Fri: Jun 30 - Jul 7 Sat: Jul 1 - Jul 8 Sun: Jul 2 - Jul 9	<input type="radio"/> 1st week Fri: Aug 4 - Aug 11 Sat: Aug 5 - Aug 12 Sun: Aug 6 - Aug 13	<input type="radio"/> 1st week Fri: Sep 1 - Sep 8 Sat: Sep 2 - Sep 9 Sun: Sep 3 - Sep 10
2nd week Unavailable to summer owners	<input type="radio"/> 2nd week Fri: Jun 9 - Jun 16 Sat: Jun 10 - Jun 17 Sun: Jun 11 - Jun 18	<input type="radio"/> 2nd week Fri: Jul 7 - Jul 14 Sat: Jul 8 - Jul 15 Sun: Jul 9 - Jul 16	<input type="radio"/> 2nd week Fri: Aug 11 - Aug 18 Sat: Aug 12 - Aug 19 Sun: Aug 13 - Aug 20	<input type="radio"/> 2nd week Fri: Sep 8 - Sep 15 Sat: Sep 9 - Sep 16 Sun: Sep 10 - Sep 17
<input checked="" type="radio"/> 3rd week Fri: unavailable Sat: unavailable Sun: May 21 - May 28	<input type="radio"/> 3rd week Fri: Jun 16 - Jun 23 Sat: Jun 17 - Jun 24 Sun: Jun 18 - Jun 25	<input type="radio"/> 3rd week Fri: Jul 14 - Jul 21 Sat: Jul 15 - Jul 22 Sun: Jul 16 - Jul 23	<input type="radio"/> 3rd week Fri: Aug 18 - Aug 25 Sat: Aug 19 - Aug 26 Sun: Aug 20 - Aug 27	<input type="radio"/> 3rd week Fri: Sep 15 - Sep 22 Sat: Sep 16 - Sep 23 Sun: Sep 17 - Sep 24
<input type="radio"/> 4th week Fri: May 26 - Jun 2 Sat: May 27 - Jun 3 Sun: May 28 - Jun 4	<input type="radio"/> 4th week Fri: Jun 23 - Jun 30 Sat: Jun 24 - Jul 1 Sun: Jun 25 - Jul 2	<input type="radio"/> 4th week Fri: Jul 21 - Jul 28 Sat: Jul 22 - Jul 29 Sun: Jul 23 - Jul 30	<input type="radio"/> 4th week Fri: Aug 25 - Sep 1 Sat: Aug 26 - Sep 2 Sun: Aug 27 - Sep 3	<input type="radio"/> 4th week Fri: Sep 22 - Sep 29 Sat: Sep 23 - Sep 30 Sun: Sep 24 - Oct 1
		<input type="radio"/> 5th week Fri: Jul 28 - Aug 4 Sat: Jul 29 - Aug 5 Sun: Jul 30 - Aug 6		<input type="radio"/> 5th week Fri: Sep 29 - Oct 6 Sat: Sep 30 - Oct 7 Sun: unavailable

The last step in creating a reservation request is to rank your preferred check-in days and then save your request:

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Home Requests Reservations Calendar Edit profile Logout

Requests Page

Please note that you will need to place a minimum of 5 requests in order to receive a reservation confirmation.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the preferences below for your Two Bedroom (sleeps 8) reservation.

Check-in day

First preference: Saturday Jun 3 - Jun 10

Second preference: Sunday Jun 4 - Jun 11

Third preference: Friday Jun 2 - Jun 9

I plan to: Reserve this for personal use

Back Save this request Cancel this request Important reminder: A minimum of 5 requests are required.

Use the drop downs to select your check-in day preferences. Be sure all preferences are selected but not duplicated.

See feature details below.

Once you have selected all of your check-in preferences, click on "Save this request."

Our "I plan to" feature will allow you to choose to either have your week booked for personal use, choose to have a rental contract emailed to you, or choose to have your week deposited with Interval International:

Requests Page

Please note that you will need to place a minimum of 5 requests in order to receive a reservation confirmation.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the preferences below for your Two Bedroom (sleeps 8) reservation.

Check-in day

First preference: Saturday Jun 3 - Jun 10

Second preference: Sunday Jun 4 - Jun 11

Third preference: Friday Jun 2 - Jun 9

I plan to: Reserve this for personal use

Reserve this for personal use

Place this in the rental program

Deposit this with Interval International

Unsure at this time

Back Save this request Cancel this request Important reminder: A minimum of 5 requests are required.

Saved Requests

You have successfully completed a reservation request! Please repeat this process until you have created a *minimum of five* reservation requests.

This second preference request example shows the lock-off scenario. If you wish to lock-off your unit, simply select the floor plan that shows the unit being separated:

2017 Summer Reservation Requests

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Home Requests Reservations Calendar Edit profile Logout

Requests Page

Please note that you will need to place a minimum of 5 requests in order to receive a reservation confirmation.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the unit type below that you would like to reserve for your reservation(s). You can use your entire unit or you can lock it off.

Zoom
 Two Bedroom (sleeps 8)

Zoom
 One Bedroom Master (sleeps 4) and Studio (sleeps 4)

Next Save this request Cancel this request Important reminder: A minimum of 5 requests are required.

Saved Requests

Please use the arrows below to change your order of preference or use the Edit and Delete links on the right to make other changes.

The next step in creating a reservation request is to select the dates you would like to reserve:

2017 Summer Reservation Requests

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Home Requests Reservations Calendar Edit profile Logout

Requests Page

Please note that you will need to place a minimum of 5 requests in order to receive a reservation confirmation.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the week below that you would like to reserve for your One Bedroom Master (sleeps 4) reservation.

Please assign this part of the request any remaining available week. [\(More info\)](#)

May	June	July	August	September
1st week Sun: May 21 - May 28	1st week Fri: Jun 2 - Jun 9 Sat: Jun 3 - Jun 10 Sun: Jun 4 - Jun 11	1st week Fri: Jul 7 - Jul 14 Sat: Jul 8 - Jul 15 Sun: Jul 9 - Jul 16	1st week Fri: Aug 4 - Aug 11 Sat: Aug 5 - Aug 12 Sun: Aug 6 - Aug 13	1st week Fri: Sep 1 - Sep 8 Sat: Sep 2 - Sep 9 Sun: Sep 3 - Sep 10
2nd week Fri: May 26 - Jun 2 Sat: May 27 - Jun 3 Sun: May 28 - Jun 4	2nd week Fri: Jun 23 - Jun 30 Sat: Jun 24 - Jul 1 Sun: Jun 25 - Jul 2	2nd week Fri: Jul 21 - Jul 28 Sat: Jul 22 - Jul 29 Sun: Jul 23 - Jul 30	2nd week Fri: Aug 11 - Aug 18 Sat: Aug 12 - Aug 19 Sun: Aug 13 - Aug 20	2nd week Fri: Sep 8 - Sep 15 Sat: Sep 9 - Sep 16 Sun: Sep 10 - Sep 17
3rd week Fri: May 26 - Jun 2 Sat: May 27 - Jun 3 Sun: May 28 - Jun 4	3rd week Fri: Jun 23 - Jun 30 Sat: Jun 24 - Jul 1 Sun: Jun 25 - Jul 2	3rd week Fri: Jul 21 - Jul 28 Sat: Jul 22 - Jul 29 Sun: Jul 23 - Jul 30	3rd week Fri: Aug 18 - Aug 25 Sat: Aug 19 - Aug 26 Sun: Aug 20 - Aug 27	3rd week Fri: Sep 15 - Sep 22 Sat: Sep 16 - Sep 23 Sun: Sep 17 - Sep 24
4th week Fri: May 26 - Jun 2 Sat: May 27 - Jun 3 Sun: May 28 - Jun 4	4th week Fri: Jun 23 - Jun 30 Sat: Jun 24 - Jul 1 Sun: Jun 25 - Jul 2	4th week Fri: Jul 21 - Jul 28 Sat: Jul 22 - Jul 29 Sun: Jul 23 - Jul 30	4th week Fri: Aug 25 - Sep 1 Sat: Aug 26 - Sep 2 Sun: Aug 27 - Sep 3	4th week Fri: Sep 22 - Sep 29 Sat: Sep 23 - Sep 30 Sun: Sep 24 - Oct 1
		5th week Fri: Jul 28 - Aug 4 Sat: Jul 29 - Aug 5 Sun: Jul 30 - Aug 6		5th week Fri: Sep 29 - Oct 6 Sat: Sep 30 - Oct 7 Sun: Oct 1 - Oct 8

Select the week below that you would like to reserve for your Studio reservation.

Please assign this part of the request any remaining available week. [\(More info\)](#)

May	June	July	August	September
1st week Unavailable to summer owners	1st week Fri: Jun 2 - Jun 9 Sat: Jun 3 - Jun 10 Sun: Jun 4 - Jun 11	1st week Fri: Jul 7 - Jul 14 Sat: Jul 8 - Jul 15 Sun: Jul 9 - Jul 16	1st week Fri: Aug 4 - Aug 11 Sat: Aug 5 - Aug 12 Sun: Aug 6 - Aug 13	1st week Fri: Sep 1 - Sep 8 Sat: Sep 2 - Sep 9 Sun: Sep 3 - Sep 10
2nd week	2nd week	2nd week	2nd week	2nd week

To select a week for the one-bedroom master, click on the radio button next to your preferred week. The check-in days and their corresponding dates have been displayed for your convenience.

To select a week for the studio, click on the radio button next to your preferred week. The check-in days and their corresponding dates have been displayed for your convenience.

The last step in creating a reservation request is to rank your preferred check-in days for both units and then save your request:

2017 Summer Reservation Requests

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Home Requests Reservations Calendar Edit profile Logout

Requests Page

Please note that you will need to place a minimum of 5 requests in order to receive a reservation confirmation.

New Request

Step 1: Unit type Step 2: Week Step 3: Check-in day

Select the preferences below for your One Bedroom Master (sleeps 4) reservation.

Check-in day
 First preference: Saturday Jul 1 - Jul 8
 Second preference: Friday Jun 30 - Jul 7
 Third preference: Sunday Jul 2 - Jul 9

I plan to: Reserve this for personal use

Select the preferences below for your Studio (sleeps 4) reservation.

Check-in day
 First preference: Friday Jul 14 - Jul 21
 Second preference: Saturday Jul 15 - Jul 22
 Third preference: Sunday Jul 16 - Jul 23

I plan to: Deposit this with Interval International

Back Save this request Cancel this request Important reminder: A minimum of 5 requests are required for each week that you own.

Saved Requests

Please use the arrows below to change your order of preference or use the Edit and Delete links on the right to make other changes.

Once you have selected your check-in preferences, click on "Save this request."

Select the check-in days for the one-bedroom master here. Use the drop downs to select your check-in day preferences. Be sure all preferences are selected but not duplicated.

Select the check-in days for the studio here. Use the drop downs to select your check-in day preferences. Be sure all preferences are selected but not duplicated.

Once you are done placing all of your reservation requests (remember, a minimum of five requests are required for each week that you own), select the "Done with requests" button:

2017 Summer Reservation Requests

GRAND TIMBER LODGE

Home Requests Reservations Calendar Edit profile Logout

Requests Page

Please note that you will need to place a minimum of 5 requests in order to receive a reservation confirmation.

Your request has been saved.

Start new request Done with requests

Saved Requests

Please use the arrows below to change your order of preference or use the Edit and Delete links on the right to make other changes.

Order of Preference	Unit Type	Check-in Day 1	Check-in Day 2	Check-in Day 3	Intended Use
1A	One Bedroom Master (sleeps 4)	Saturday 07/01/17 - 07/08/17	Friday 06/30/17 - 07/07/17	Sunday 07/02/17 - 07/09/17	Personal Edit Delete
1B	Studio (sleeps 4)	Friday 07/14/17 - 07/21/17	Saturday 07/15/17 - 07/22/17	Sunday 07/16/17 - 07/23/17	
2	One Bedroom Master (sleeps 4)	Friday 06/02/17 - 06/09/17	Saturday 06/03/17 - 06/10/17	Sunday 06/04/17 - 06/11/17	
3A	One Bedroom Master (sleeps 4)	Friday 06/02/17 - 06/09/17	Saturday 06/03/17 - 06/10/17	Sunday 06/04/17 - 06/11/17	
3B	Studio (sleeps 4)	Friday 08/18/17 - 08/25/17	Saturday 08/19/17 - 08/26/17	Sunday 08/20/17 - 08/27/17	Personal
4	Two Bedroom (sleeps 8)	Sunday 05/21/17 - 05/28/17	N/A	N/A	Personal Edit Delete
5	Two Bedroom (sleeps 8)	Friday 09/15/17 - 09/22/17	Saturday 09/16/17 - 09/23/17	Sunday 09/17/17 - 09/24/17	Personal Edit Delete

If you wish to change the preference order of your saved requests, you can use the "up" and "down" arrows to change the order.

If no requests are filled, please assign me any remaining available week. (Requires at least five requests.) [\(More info\)](#)

I would like to request an ADA-compliant room for all requests. [\(More info\)](#)

If you select “reserve this for personal use” or “unsure at this time” you will receive an Activity Survey later in the request process to help us better serve you on your next vacation.

2017 Summer Reservation Requests

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Home Requests Reservations Calendar Edit profile Logout

Activities Survey

To help us better serve you on your next vacation, please select any activities you would be interested in learning more about.

- (None at this time)
- ATV Rentals
- Chuck Wagon Dinner and Wild West Show
- Concerts
- Fly Fishing
- Georgetown Loop Railroad
- Golf
- Horseback Riding
- Hot Air Balloon Rides
- Mountain Biking
- Owner Update Meeting
- Peak 8 Fun Park
- Spa
- Stand Up Paddle Boarding
- White Water Rafting
- Zipline

Done

After you have selected your preferred activities, click “Done.”

Questions? Please contact the Breckenridge Grand Vacations' Owner Relations Department

Once you click on “Done,” you will see this page again:

GRAND TIMBER LODGE

Home Requests Reservations Calendar Edit profile Logout

Requests

To create and/or edit reservation requests, simply click on the **Create/Edit Requests** link in the box below. If you own more than one Summer 2017 week, you will need to repeat this process for each week that you own.

You may may create and/or edit requests from 9am Mountain Time on **May 9, 2016** through 5pm Mountain Time on **June 3, 2016**.

Reservation confirmations will be emailed and posted on **June 15, 2016**.

Current Contracts

Unit Type	Week Type	Frequency	
2 Bedroom	Floating	Effective Annual	Create / Edit Request

You can print a copy of your requests.

You can email yourself a copy of your requests.

Print

Display a printer-friendly page of your requests and print a copy for your records.

Print

Email

Send a copy of your requests to:

Send

You can add more than one email address by separating email addresses with either a comma or a semi-colon.

You will receive a confirmation on June 15, 2016 if one of your reservation requests is assigned. You may also visit this website to view your confirmation on or after June 15, 2016.